

**Minsi Trails Council**  
**Clearance Process for NEW Volunteers**  
**Effective August 25, 2015**

**Overview:**

Effective July 2, 2015 as part of Pennsylvania Act 15, all individuals seeking to become new volunteers for Scouting in PA will need to possess several specific clearances before beginning volunteer work with Scout youth.

Before beginning your volunteer work with Scout youth, you will need to do the following:

**Step 1:**

Secure the following clearances:

- A. PA State Police criminal history – No Charge  
Online: <https://epatch.state.pa.us/Home.jsp>
- B. PA Dept. Human Services Clearance – No Charge  
Online: <https://www.compass.state.pa.us/CWIS>
- C. FBI finger print criminal history – **(Volunteers not living in PA for entire prior 10 years)** - \$27.50.  
Online: <https://uenroll.identogo.com/workflows/1KG6ZJ>

**OR...**

- D. Complete the “Disclosure Statement Application for Volunteers” – **(Volunteers who have lived in PA for entire prior 10 years)** – No charge. Available from unit committee chairman or Minsi Trails Council website. [www.minsitrails.org](http://www.minsitrails.org)

**Step 2:**

Complete the “new” Boy Scouts of America Adult Application and online Youth Protection Training (print out completion certificate).

**Step 3:**

Submit your clearances, adult application and Youth Protection Certificate to your unit committee chairman for approval.

**Note:** You no longer need to show the “Original” clearance documents to your committee chairman for visual approval...just provide them with a “copy” of the clearance documents.

**Step 4:**

Copies of the clearances, adult application and Youth Protection Certificate can be submitted to the Council office.