TAKE ORDERS ON THE GO

SCOUTS, PARENTS & LEADERS
Follow these instructions to easily take orders and payment on your smartphone.

1. Click “Place a Take Order” from the dashboard.

2. This will take you to the products page.

3. Scroll down to find the requested product. Then click “Order” to add the item to the shopping cart.

A confirmation window will appear. You can either go to cart or continue adding items.

In the cart, you can change the quantity of the product if needed.

Complete the customer information.
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Return to your home screen and open the PayAnywhere app.

Enter the total sale amount.

Insert or swipe a credit card.

If you do not have a card reader connected, tap Connect.

Offer the customer a SMS text or email receipt.

When you receive payment confirmation, return to CAMP MASTERS window.

Mark as paid and then tap the “Place Order” button.

Choose from a printed, SMS, or email receipt.

You’re all set!

Approved!