

## Charter Renewal Roundtable for 2023

Tamie Swain Council Commissioner Minsi Trails Council





## Welcome!





- Welcome and Pledge
- Safety Moment
- Membership Moment
- Updates and reminders for Charter Renewal
- Breakouts by District
- Concurrent Full Charter Renewal training
- Questions

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 11/9/2022 Meeting Recording links at end of this presentation



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# Safety Moment – YPT why Membership Moment – Ray Garrison, ASE Program





# <u>Minsitrails.org Charter Renewal</u> – where to find everything you need (aka www.minsitrails.org > Charter Renewal) <u>https://youtu.be/bl0xGO\_YIJE</u> recording of Charter Renewal process





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If changing charter organizations, unit MUST submit New Unit Application with Institution Head and all contact information to Council for update BEFORE STARTING online recharter

Impacts Methodist units not chartering with current church – see toolkit link

Make sure you are working with your DE

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Minimal Changes – still quite a few things to do

Complete online recharter process – bring printout to ReCharter day

Review and ensure YPT completed through 2/28/2023 for ALL youth contact adults

Review and ensure CBC and PA Background checks are complete and valid through 2/28/2023 (bring copies)

**Bring Charter Agreement signed by IH** 



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### What to Bring – Recharter Day

- 1. Copy of printed completed charter
- 2. Charter Agreement signed by IH
- 3. Copies of new/updated YPT certificates
- 4. Copies of new/updated PA background checks (3 forms for each person)
- 5. Signed check for payment make out to Minsi Trails Council – amount blank
- 6. Completed JTE form

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When completing charter renewal process you have 3 choices:
 DO NOT Pay online by credit card
 DO NOT Pay online by echeck
 If overpay electronically, refund NOT available from MTC



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- <u>Minsitrails.org Charter Renewal</u> (aka <u>www.minsitrails.org</u> > Charter Renewal)
- O Check with your Commissioner
- O Check with your District Executive
- Attend Charter Renewal Q&A Work
   Sessions listed on bottom of Charter
   Renewal Page!

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- Carbon Luzerne 12/1/2022
- o Lehigh 12/3/2022
- O Monroe 12/8/2022
- o Northampton 12/10/2022
- o Warren 12/8/2022

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Each location has a sign-up for an appointment – check now with the DE!



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# Things to verify...

- Youth applications not signed by parent or unit leader
- Youth applications missing birthdates of youth and parent
- Youth applications missing adult emails
- Adult Leader applications without signatures (Adult + COR)
- Adult Leaders missing the three state clearances
- Adult Leader clearances not up to date –
- If they expire by 2/28/2023 should be redone for recharter
- Adult Leaders missing the disclosure statement on the application
- YPT expired or expiring by 2/28/2023
- If expires by 2/28/2023 should be redone before recharter
- Did you bring a signed check made payable to Minsi Trails Council?
- Did you bring Charter Agreement signed by Institution Head?





- Annual Charter Agreement (New) everyone does this one and brings completed form to ReCharter Day
- <u>https://pdscouting.wpenginepowered.com/wp-content/uploads/2022/09/Fillable-</u>
   <u>Annual-Charter-Agreement-Charter-Orgs\_Short-Version\_09.16.2022.pdf</u>
   Specialty forms:
- Short Term Facility Use Agreement non-UMC
- <u>https://pdscouting.wpenginepowered.com/wp-content/uploads/2020/11/Short-Form-Facility-Use-</u> <u>Agreement-draft-10-21-2020.pdf</u>
- United Methodist Church (UMC) Units Affiliation Agreement
- <u>https://pdscouting.wpenginepowered.com/wp-content/uploads/2022/09/02.-BSA.UMC-Updated-</u> <u>Affiliation-Agreement\_08.26.22.pdf</u>
- UMC Facility Use Agreement
- <u>https://pdscouting.wpenginepowered.com/wp-content/uploads/2022/09/03.-UMC-FACILITIES-USE-INDEMNITY-AGREEMENT.pdf</u>
- Annual Registration Agreement for Council registered Units
- <u>https://pdscouting.wpenginepowered.com/wp-content/uploads/2022/09/Annual-Registration-</u> <u>Agreement\_Council-Registerd-Units-9.22.22-1.pdf</u>





www.minsitrails.org > Charter Renewal

https://youtu.be/bl0xGO\_YIJE - YouTube presentation

United Methodist Council Toolkit: <u>https://1drv.ms/u/s!AnXAREeB49ltsWkewfEMgaCWTXiD?e=5wdmde</u>





Stay in this meeting and see the software in operation OR

- Go to breakout for district
- Carbon Luzerne
- o Lehigh
- Monroe
- Northampton
- Warren

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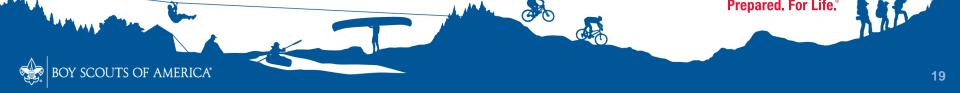
#### Position Manager

#### Use to change volunteer positions – must be trained for position to charter <u>https://youtu.be/bl0xGO\_YIJE</u>





- IH and Charter Org changes must be made by Council – BEFORE start Charter Renewal
- Cubs Add adult as den leader BEFORE adding as Lion/Tiger partner
- Multiple youth Add in Ship/Crew as youth position and multiple as adult with troop
- Youth -> Adult member drop youth, re-add as adult



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# Updates to the Charter Process recording:

### https://powerschool.zoom.us/rec/share/y

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